



HOW TO SUBMIT

Online Log on to MyUCLA> click Finances and Jobs tab> under Financial Aid and Scholarships click> View All Documents.

Attach form as necessary.

2024-2025 Loan Adjustment Request

Name: Last First Class Year UCLA 9-Digit ID#

Please use this form to request an adjustment to your 2024-2025 financial aid awards. *Requests must be submitted at least (2) weeks prior to end of enrollment period/term.

Table with 3 columns: Loan Type (Check Box), Adjust loan for following quarter(s) by: (Fall, Winter, Spring, Summer), and Cancel loan for following quarter(s) (Fall, Winter, Spring, Summer). Includes rows for Direct Unsubsidized, Direct Grad PLUS, McCoy University Loan, HPSL University Loan, Alternative Loan (Private non-Federal), and a Reinstatement section.

*We can only cancel Direct Loans disbursed within 120 days from disbursement date. You will be billed for funds already disbursed. *Only Direct Unsubsidized and Direct Grad PLUS are eligible for increase loan request.

Other Reduction requests not listed: Please Explain

A new electronic Financial Aid Notification (eFAN) will be posted on MyUCLA (www.my.ucla.edu) when your awards are revised.

Student Signature

Date