



Emergency Action Plan (EAP)



University of California, Los Angeles

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Department	DENTISTRY
Prepared/Updated On	8/31/2021
Assessment ID	240214012



Emergency Action Plan

Department	Department, DENTISTRY
Department Manager	Krebsbach, Paul
Department Safety Liaison	Resendi-Latif, Hillal

The Emergency Action Plan (EAP) guides department staff in planning for and executing safety and evacuation procedures during an emergency.

This EAP includes the following emergency information:

- [Emergency Reporting Procedures and Contact Information](#)
- [Evacuation Routes and Emergency Assembly Areas](#)
- Supporting documents for evacuations including
 - [Staff Skillsets and Training](#)
 - [Individuals with Access and Functional Needs](#)
 - [Evacuation Accountability Tool](#)

EAPs are governed by [UCLA Campus Policy 811](#), [Cal/Occupational Safety and Health Administration \(OSHA Title 8 Subchapter 7 Group 1 Article 2 §3220 Emergency Action Plan](#) and [OSHA 29 Code of Federal Regulations \(CFR\) 1910.38, Emergency Action Plans](#).

Per these policies, an EAP must be:

- In writing
- Kept in the workplace
- Available to employees for review

Emergency Reporting Procedures and Contact Information			
Role	Name	Email	Phone(s)
Department Manager	Krebsbach, Paul	pkrebsbach@dentistry.ucla.edu	(310)206-6063
Department Safety Liasion	Resendi-Latif, Hillal	hlatif@dentistry.ucla.edu	(310)825-4306
Building Points of Contact			
CHS: Center for Health Sciences			
Contact	Struwe, Jason	jstruwe@dentistry.ucla.edu	(310)825-7141
MP100: Manoukian Medical Building			
Contact	Felix, Michelle	mfelix@dentistry.ucla.edu	(310)794-5750
Venice Dental Clinic			
Contact	Thomas, Debra	dthomas@dentistry.ucla.edu	(310) 392-4103
<p><i>Staff shall report fires or other emergency situation to the UCLA Police Department by dialing 911 on any campus phone or cell phone. Caller should provide as much information about the emergency as possible, including locations affected, any health and safety issues, missing persons or other pertinent information.</i></p>			
Important Telephone Numbers			
Emergency: Police/Fire/Medical..... 9-1-1			
UCLA Police Department (Non-Emergency)..... (310) 825-1491			
Other Important Telephone Numbers			
Environmental Health & Safety (EH&S)Main Office (310) 825-5689 https://ehs.ucla.edu/			
UCLA Fire & Life Safety..... Main Office: (310) 825-5689			
UCLA Office of Emergency Management.....Main Office: (310) 825-6800 uclaodem@ehs.ucla.edu			

Building Emergency Action Plan	
Building	CHS: Center for Health Sciences
Address	10833 LE CONTE AVENUE LOS ANGELES
Units within Building	School of Dentsitry
Building Point of Contact	Struwe, Jason jstruwe@dentistry.ucla.edu (310)825-7141
Evacuation Information	
Evacuation Routes <i>Location of the nearest emergency stair exit to exterior of building and include alternate route if identified.</i>	<p>CHS: Floor B and Floor A - Use Corridor 3 Side stair 22 or stair 21 to access Floor 1 to exit the building. Or use Clinic Side stair 1 to access Floor 1 to exit the building.</p> <p>CHS: Floor 1 - Use main emergency exits at the front of the building.</p> <p>CHS: Floor 2 and Floor 3 - Use Corridor 3 Side stair 22 or stair 21 to access Floor 1 to exit the building. Or use Clinic Side stair 1 to access Floor 1 to exit the building.</p> <p>CHS: Floor 4, Floor 5, Floor 6, and Floor 7 - Use Corridor 3 Side stair 22 or 21 to access Floor 1 to exit the building.</p>
Emergency Assembly Area(s) (EAA)	<p style="text-align: center;">Pre-designated EAAs</p> <p style="text-align: center;">Dentistry: Eastside walk on Tiverton, south of bridge South Tower: CHS Plaza "O" Tower: sidewlk on Tiverton</p>
<i>Safe zone away from a building, determined in advance, where building occupants congregate in the event of an evacuation.</i>	Department designated EAAs
Area of Refuge <i>Designated areas where people with access & functional needs or injuries can wait for first responders to rescue them.</i>	<p style="text-align: center;">Floors 7 - 2: Stairwell Landing 999ST</p> <p style="text-align: center;">Floor 4: 4th Floor Lab</p>

<p>Campus Evac Area <i>If the primary EAA is unavailable, proceed to Campus Evacuation Area.</i></p>	<p>Off-Campus: Use designated EAA</p>
<p align="center">Building Emergency Action Plan</p>	
<p>Building</p>	<p>MP100: Manoukian Medical Building</p>
<p>Address</p>	<p>100 MEDICAL PLAZA LOS ANGELES</p>
<p>Units within Building</p>	<p>Faculty Group Dental Practice</p>
<p>Building Point of Contact</p>	<p align="center"> Felix, Michelle mfelix@dentistry.ucla.edu (310)794-5750 </p>
<p align="center">Evacuation Information</p>	
<p>Evacuation Routes <i>Location of the nearest emergency stair exit to exterior of building and include alternate route if identified.</i></p>	<p>Exit the Office Building, using the main stairwells beside the elevators to walk down to the 1st floor. Exit the building via one of the two main entrances.</p>
<p>Emergency Assembly Area(s) (EAA)</p>	<p align="center"> Pre-designated EAAs Ronald Reagan Exterior Cafeteria Courtyard North of 100 Medical Plaza For people with accessibility needs, can use the curb West of the Scrubjay Cafe </p>
<p><i>Safe zone away from a building, determined in advance, where building occupants congregate in the event of an evacuation.</i></p>	<p align="center">Department designated EAAs</p>
<p>Area of Refuge <i>Designated areas where people with access & functional needs or injuries can wait for first responders to rescue them.</i></p>	<p align="center">Breakroom.</p>
<p>Campus Evac Area <i>If the primary EAA is unavailable, proceed to Campus Evacuation Area.</i></p>	<p>Off-Campus: Use designated EAA</p>

Building Emergency Action Plan	
Building	Venice Dental Clinic
Address	323 SOUTH LINCOLN BOULEVARD VENICE
Units within Building	
Building Point of Contact	Thomas, Debra dthomas@dentistry.ucla.edu (310) 392-4103
Evacuation Information	
Evacuation Routes <i>Location of the nearest emergency stair exit to exterior of building and include alternate route if identified.</i>	1st Floor: Please use the main entrance or the emergency exits to leave the building. The emergency gathering point is the west of the parking lot. 2nd Floor: Please use either the 200 or the 201 stairs to exit to the 1st floor, and then use the main entrance or the emergency exits to leave the building and gather at the west end of the parking lot.
Emergency Assembly Area(s) (EAA)	Pre-designated EAAs
<i>Safe zone away from a building, determined in advance, where building occupants congregate in the event of an evacuation.</i>	Department designated EAAs
Area of Refuge <i>Designated areas where people with access & functional needs or injuries can wait for first responders to rescue them.</i>	Stairwell 201
Campus Evac Area <i>If the primary EAA is unavailable, proceed to Campus Evacuation Area.</i>	Off-Campus: Use designated EAA

Staff Skillsets and Training

This roster lists department staff in the building with specialized skillsets and training that may be able to provide support during an evacuation. This includes **Rescue and Medical Training** that has certified staff to provide medical support during evacuation such as First Aid and CPR.

*All staff are designated as **Bruin Emergency Staff (BES)** and are responsible for supporting emergency preparedness activities before, during and after an emergency.*

Name	Work Location	Specialized Skillsets or Training
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Individuals Requiring Special Assistance in an Evacuation

Department Safety Liaisons should coordinate with staff requiring special assistance in an evacuation to identify support needs and mobility assistants who can help them during an emergency evacuation.

Staff members requiring assistance are encouraged to self-identify in advance in order to better plan for their safety in an emergency.

This information is to be kept confidential and is only for use during an emergency. This information is NOT to be made public at any point.

A. Campus Evacuation Area Map

